

**A. V. Education Society's**  
**Degloor College, Degloor**  
Tq. Degloor Dist. Nanded – 431717 (Maharashtra)

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**❖ Code of Conduct (Teaching Staff)**

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- ❖ Every Teaching faculty shall discharge his/her duties efficiently and will follow the academic standards and performance norms laid down by the Institute and Parent Body from time to time.
- ❖ Every Teaching faculty shall update himself/ herself professionally for the proper discharge of duties assigned to him/her.
- ❖ Every Teaching faculty shall behave with absolute dignity.
- ❖ No Teaching faculty shall remain absent from duties at any time without prior permission from higher authorities.
- ❖ No Teaching faculty shall associate with any political party or take part in any other organizational activities, which is not in-line with the duties and ethics of the teaching profession.
- ❖ No Teaching faculty shall participate in any strike or demonstration and /or indulge in any criticism of Institute and Parent Body policy or of the Government for any reason whatsoever.
- ❖ No Teaching faculty shall act in any manner that violates the norms of decency or morality in his /her conduct or behavior inside and outside the College Campus.
- ❖ No Teaching faculty shall incite, provoke or instigate any students or any other member of the staff into any form of action against the Institute and Parent Body, or that seeks to disrupt the academic activities of the Institute.
- ❖ No staff employed in the Institute shall engage himself/herself or participate in any activity which is anti-secular or which tends to create disharmony in society.
- ❖ All staff shall devote their time and their best efforts for the progress of the Institute.
- ❖ Staff must attend all functions of the college as per the instructions of coordinators and Head of the respective departments.
- ❖ The staff should use "Information Communication Technology (ICT)" for effective delivery of lectures.
- ❖ The staff should take care of slow learner students and pay special attention to their needs in remedial coaching classes.

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**❖ Code of Conduct (Students)**

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- ❖ The student must observe and strictly follow the disciplinary rules and regulations of the Institute.
- ❖ Every student must carry with him / her college and campus I-card every day while attending lectures and appearing for various examinations.
- ❖ The students shall adhere to moral and ethical principles such as soundness of moral character and honesty.
- ❖ The students shall treat everyone with mutual respect.
- ❖ Students are expected to wear college uniform regularly.
- ❖ The student should switch off their mobile phones while in the classroom, Laboratory, Library etc. as per notification.
- ❖ Student should have at least 75% attendance in the Lectures of every subject and 100% overall performance.
- ❖ The students shall cherish open-mindedness which can advance mutual understanding.
- ❖ The students shall develop ability to have self-restraint which allows them to behave in a consistently stringent and controlled manner
- ❖ The students shall imbibe in themselves tolerance which will be helpful in their everyday life in society.
- ❖ Mobile phone is strictly prohibited in the exam hall during the examination. Loss or theft of mobiles, modern means of communications, valuables and other belongings are at students' risk.
- ❖ The students shall strictly adopt the habit of punctuality.
- ❖ No person shall be invited to address or entertain the students of the college, without the prior written permission of college authorities.
- ❖ Students are prohibited from indulging in anti-institutional, anti-national, antisocial, communal, immoral or political expressions and activities within the Campus and hostels.
- ❖ RAGGING - Action to Be taken against students indulging and abetting in ragging as per the directions of Hon'ble Supreme court of India. MAHARASHTRA ACT NO. XXXIII OF 1999, THE MAHARASHTRA PROHIBITION OF RAGGING ACT, 1999. (As modified up to the 29th August 2012)

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**❖ Code of Conduct (Non-Teaching Staff)**

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- ❖ Every staff employed in the Institute shall discharge his/her duties efficiently and diligently and shall conform to the rules and regulations laid down by the Institute/University/Government.
- ❖ No Staff employed in the Institute shall remain absent in duties without prior permission except in emergency.
- ❖ No Staff employed in the Institute shall engage directly or indirectly in any trade or business.
- ❖ No staff employed in the Institute shall engage himself/herself in any political activity
- ❖ No staff employed in the Institute shall engage himself/herself or participate in any activity which is anti-secular or which tends to create disharmony in society.
- ❖ No staff employed in the Institute shall indulge in any criticism of the policies of the Government either directly or indirectly or participate in activities which bring disrepute to the Government
- ❖ Staff should take additional responsibilities if required as assigned by Principal.
- ❖ Be affectionate to the students and not behave in a vindictive manner towards any of them for any reason

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**❖ Code of Ethics**

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- ❖ Avoid any activities that would involve stakeholders in any practice that is not in compliance with the Code of Conduct of the Institute.
- ❖ Participate in extension, co-curricular and extra-curricular activities including community service.
- ❖ Staff must respect the person, privacy of students and other staff members of the Institute.
- ❖ Staff should treat students, parents and colleagues with courtesy and sensitivity to their rights, duties and aspirations.
- ❖ Staff should respect the dignity, rights and opinions of colleagues and students.
- ❖ Staff should respect cultural, ethnic and religious differences of colleagues and students
- ❖ Perform their duties in the form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication
- ❖ Co-operate and assist in carrying out functions relating to the educational responsibilities of the college and the university such as: assisting in appraising applications for admission, advising and counseling students as well as assisting the conduct of university and college examinations, including supervision, invigilation and evaluation
- ❖ Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare
- ❖ Be affectionate to the students and not behave in a vindictive manner towards any of them for any reason
- ❖ Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole