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**B—518—2019**

**FACULTY OF ARTS**

**B.A. (Second Year) (Third Semester) (Backlog) EXAMINATION**

**NOVEMBER/DECEMBER, 2019**

**(CBCS Pattern)**

**FUNCTIONAL ENGLISH**

**Paper-V**

**(Communication Skills-I)**

**(MCQ & Theory)**

**(Tuesday, 3-12-2019)**

**Time : 2.00 p.m. to 5.00 p.m.**

*Time—2 Hours*

*Maximum Marks—40*

*N.B. :— (i) Attempt All questions.*

*(ii) All questions carry equal marks.*

**MCQ**

1. Choose the appropriate option for the given statements : 10
- (i) A group of words that makes a complete meaning is called a :
- (a) Clause (b) Phrase  
(c) Sentence (d) Principal clause
- (ii) Identify the type of sentence 'The police caught the criminals who looted shop.'
- (a) Compound sentence (b) Simple sentence  
(c) Complex sentence (d) None of these
- (iii) Somebody.....(play) the piano. The simple past form of the word 'play' of fill the blank is :
- (a) was played (b) played  
(c) had played (d) had been playing
- (iv) Speaking is an.....process.
- (a) Passive (b) Inactive  
(c) Active (d) None of these

P.T.O.

- (v) Sapna made up her mind to speak to me. The meaning of the phrase made up in the given sentence is :
- (a) Decided (b) Thought  
(c) Contemplate (d) Mixed
- (vi) C.V. is also known as :
- (a) Resume (b) Abstract  
(c) Report (d) Synopsis
- (vii) Which one of the following is the medium of communication ?
- (a) Computer (b) Cell Phone  
(c) Radio (d) All of these
- (viii) Find the *odd* one out :
- (a) Language (b) Driving  
(c) Communication (d) Messaging
- (ix) The antonym of beautiful is :
- (a) Unfair (b) Unbeautiful  
(c) Ugly (d) Bad
- (x) I.....watching T.V. when John and Paul arrived.
- (a) was (b) is  
(c) were (d) none of these

### Theory

2. What is communication ? What are the types of verbal communication ? 10

Or

Write a note on Language is one of the important means of communication.

3. What is non-verbal communication ? What are the features of non-verbal communication ? 10

Or

Write a note on Importance of communication in English.

4. Discuss the barriers of communication. 10

Or

What are the features of effective communication ? Elucidate.