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**CB—194—2022**

**FACULTY OF HUMANITIES**

**B.A. (First Year) (Second Semester) EXAMINATION**

**NOVEMBER/DECEMBER, 2022**

**FUNCTIONAL ENGLISH**

**Paper IV**

**(Developing Conversational Skills)**

**(Tuesday, 27-12-2022)**

**Time : 10.00 a.m. to 12.00 noon**

*Time—Two Hours*

*Maximum Marks—50*

*N.B. :— (i) All questions are compulsory.*

*(ii) All questions carry equal marks.*

1. What are interview techniques ? 10

*Or*

How can you prepare the topic for an effective presentation ?

2. Write a detailed note on ‘The importance of Group Discussion’. 10

*Or*

Write a detailed note on ‘Role Playing’.

3. Write a detailed note on ‘Formal and Informal Communication’. 10

*Or*

Write the importance of Formal Communication for academic purposes.

P.T.O.

4. Prepare the script for Anchoring to organize a programme on 'The Independence Day'. 10

*Or*

Prepare the script to participate in a debate competition on 'The Use of Electronic Devices'.

5. Write short notes on any *two* of the following : 10

- (i) Visual Aids
- (ii) Voice
- (iii) Introduce your friend to your brother
- (iv) Team work.