DEGLOOR COLLEGE, DEGLOOR

Department of PUBLIC ADMINISTRATION

M.A. I Year (Sem. I) PUBLIC ADMINISTRATION

<u>Teaching Plan For 2017-2018</u>
Paper Name:- Research Methodology in Public Administration Paper No. – III

Chapter	Units of Syllabus	Expected	Expected Duration	
No.		Periods	From	To
1.	Scientific Method & Research- A) Meaning & characteristics of scientific method, B) Steps of scientific research.	08	05 July 2017	31 July 2016
2.	Social Research- A) Meaning, Nature, Scope, B) Characteristics & objectives. C) Importance & utility.	10	01 August 2017	26 August 2017
3.	Problem of Objectivity in Social Research — A) Meaning, Definition, importance & Need. B) Difficulties in achieving objectivity. C) Means for achieving objectivity	10	01 Sept. 2017	23 Sept. 2017
4.	Formulation of problem in social research — A) Meaning and factors in formulation of problems, B) process of problem formulation. C) Essential conditions to formulation of significant research problems.	10	25 Sept. 2017	10 Oct. 2017
5.	Hypothesis – A) Meaning, Definition, B) Characteristics, types & sources C) Characteristics of good and usable Hypothesis, D) Difficulties in formulation of Hypothesis	10	11 Oct. 2017	25 Oct.2017

HOD, Department Of Pub. Adm.

Dr. Anil B. Chidrawar **∞** Principal A.V. Education Society's Degloor College Copalicor. Degloor College Degloor

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Teaching Plan For 2017-2018 Department of PUBLIC ADMINISTRATION

M.A. II Year (Sem. III)

SUBJECT: PUBLIC ADMINISTRATION
Paper Name:- International Administration Paper No. – XI

Chapter No.	Units of Syllabus	Expected	Expected Duration	
1.	International Additional	Periods	From	То
	International Administration – Meaning, Nature, Scope and Significance	08	03July 2017	31 July 2016
2.	United Nations Organization – Formation, Structure and Objectives.	10	01 August 2017	26 August 2017
3.	UNO Secretary General – Structure, Powers and Functions	10	01 Sept. 2017	23 Sept. 2017
4.	International Civil Services – Meaning, Features and Problems	10	24 Sept. 2017	22 Oct. 2017
	Specialized Agencies of International Administration a) UNESCO b)UNICEF c) IMF d) ICJ	10	23 Oct. 2017	10 Nov. 2017
	e) WHO			

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Teaching Plan For 2017-2018 Department of PUBLIC ADMINISTRATION

M.A. I Year (Sem. II)

SUBJECT: PUBLIC ADMINISTRATION

Paper Name: - Research Techniques in Public Administration - VII

Chapter No.	,	Expected Periods	Expected Duration	
			From	То
1.	Research Design:			
	Meaning, Objectives and types,	10	25 Nov. 2017	10 Dec. 2017
	Essential factors in research			
	design			
2.	Sampling:		11 7 201	21 D 2015
	Meaning, characteristics, types	10	11 Dec. 2017	31 Dec. 2017
	and advantages of sampling		β.	
3.	Data collection:	10	01 Jan. 2018	20 Jan.2018
	Meaning, importance, sources and	10	01 Jan. 2016	20 Jan. 2016
	techniques, case study method, it's			
	role and significance in publicadministration			
4.	Data processing: Classification, tabulation,	10	21 Jan. 2018	08 Feb. 2018
	conclusion, use of computer	10		
	software and Internet, statistical			
- 1	software and internet, statistical			
	analysis packages (SPSS),			
	spreadsheets, database			
	management systems	10		
5.	Report writing:	10	09 Feb.2018	20 Feb. 2018
1.	Meaning and significance in			
1	research			- 1

Dr. B.R. Katturwar

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<u>DEGLOOOR COLLEGE, DEGLOOR</u>

Teaching Plan For 2017-2018

Department of PUBLIC ADMINISTRATION

M.A. II Year (Sem. IV)

SUBJECT: PUBLIC ADMINISTRATION

Chapter No.	Units of Syllabus	VISTRA anagemer	nt -XVI	
1.	Definitions, Nature Second	Expected Periods	Expected Duration	
			From	То
	and importance of			
	Wanagement	10	20 Nov. 2017	00.5
	Difference between		20 1107. 2017	09 Dec. 2017
	Management and Admin.			
2.	Planning			
	Meaning, Objectives &	10	11D - 2015	
	Types of Planning	10	11Dec. 2017	30 Dec. 2018
3.	Organization			
	Meaning, Types, Line and	10		
	Staff Agencies	10	01 Jan. 2018	20Jan.2018
4.	Staffing			
	Meaning and Importance,	10	21 Jan. 2018	15 Feb. 2018
	Determining the needs of			
	Staff, Recruitment and			
	Selection, Training.			
5.	Public Relations			-
	Meaning, Importance and	10		
	Techniques of Public		16 Feb.2018	02 March
	Relations			2018

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