

DEGLOOR COLLEGE, DEGLOOR

Department of PUBLIC ADMINISTRATION

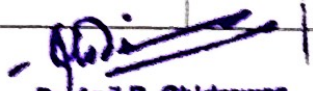
M.A. I Year (Sem. I) PUBLIC ADMINISTRATION

Teaching Plan For 2018-2019

Paper Name:- Research Methodology in Public Administration Paper No. – III

Chapter No.	Units of Syllabus	Expected Periods	Expected Duration	
			From	To
1.	Scientific Method & Research- A) Meaning & characteristics of scientific method. B) Steps of scientific research.	08	02 July 2018	28 July 2018
2.	Social Research- A) Meaning, Nature, Scope, B) Characteristics & objectives. C) Importance & utility.	10	28 July 2018	25 August 2018
3.	Problem of Objectivity in Social Research – A) Meaning, Definition, importance & Need. B) Difficulties in achieving objectivity. C) Means for achieving objectivity	10	27 August 2018	22 Sept. 2018
4.	Formulation of problem in social research – A) Meaning and factors in formulation of problems, B) process of problem formulation. C) Essential conditions to formulation of significant research problems.	10	24 Sept. 2018	13 Oct. 2018
5.	Hypothesis – A) Meaning, Definition, B) Characteristics, types & sources C) Characteristics of good and usable Hypothesis. D) Difficulties in formulation of Hypothesis	10	14 Oct. 2018	30 Oct. 2018


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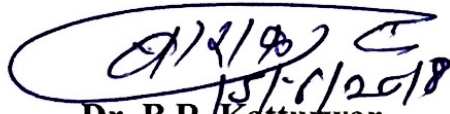
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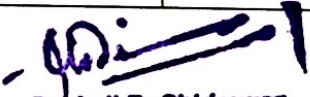
Department of PUBLIC ADMINISTRATION

M.A. II Year (Sem. III)

Paper Name:- International Administration Paper No. – XI

Chapter No.	Units of Syllabus	Expected Periods	Expected Duration	
			From	To
1.	International Administration – Meaning, Nature, Scope and Significance	08	02 July 2018	28 July 2018
2.	United Nations Organization – Formation, Structure and Objectives.	10	28 July 2018	25 August 2018
3.	UNO Secretary General – Structure, Powers and Functions	10	27 August 2018	22 Sept. 2018
4.	International Civil Services – Meaning, Features and Problems	10	24 Sept. 2018	13 Oct. 2018
5.	Specialized Agencies of International Administration a) UNESCO b) UNICEF c) IMF d) ICJ e) WHO	10	14 Oct. 2018	10 Nov. 2018


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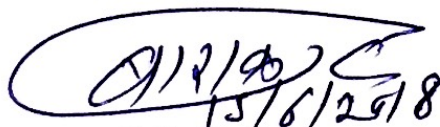
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M.A. I Year (Sem. II)

SUBJECT : PUBLIC ADMINISTRATION

Paper Name:- Research Techniques in Public Administration – VII

Chapter No.	Units of Syllabus	Expected Periods	Expected Duration	
			From	To
1.	Research Design: Meaning, Objectives and types, Essential factors in research design	10	26 Nov. 2018	12 Dec. 2018
2.	Sampling : Meaning, characteristics, types and advantages of sampling	10	13 Dec. 2018	29 Dec. 2018
3.	Data collection : Meaning, importance, sources and techniques, case study method, it's role and significance in public-administration	10	01 Jan. 2019	25 Jan.2019
4.	Data processing : Classification, tabulation, conclusion, use of computer software and Internet, statistical analysis packages (SPSS), spreadsheets, database management systems	10	27 Jan.2019	27 Feb. 2019
5.	Report writing : Meaning and significance in research	10	01 March 2018	12 March 2018


15/6/2018
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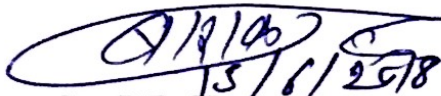
Teaching Plan For 2018-2019


Department of PUBLIC ADMINISTRATION

M.A. II Year (Sem. IV)

Paper Name:- – Principal of Management -XVI

Chapter No.	Units of Syllabus	Expected Periods	Expected Duration	
			From	To
1.	Definitions, Nature, Scope and Importance of Management Difference between Management and Admin.	10	26 Nov. 2018	12 Dec. 2018
2.	Planning Meaning, Objectives & Types of Planning	10	13Dec. 2018	29 Dec. 2018
3.	Organization Meaning, Types, Line and Staff Agencies	10	01 Jan. 2019	25 Jan.2019
4.	Staffing Meaning and Importance, Determining the needs of Staff, Recruitment and Selection, Training.	10	27 Jan.2019	28 Feb. 2019
5.	Public Relations Meaning, Importance and Techniques of Public Relations	10	1 March2019	15 March 2019


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