

A. V. Education Society's

DEGLOOR COLLEGE DEGLOOR
Annual Teaching Plan - 2020-21

Department :- Public Administration Class :- B.A. FIRST YEAR

Name of Teacher :- Debde S. M.


Semester - I


Basic Principles of Public Administration Paper – I

Chapter No.	SUB-TITLE	Section- (Unit)	Expected Lectures	Expected Duration	
				From	To
1	Public Administration :-				
	Meaning, Nature, Scope and Importance.		15	11 Oct. 20	30 Oct. 20
2	Evolution of the discipline				
	A) 1887 to 1926 1927 to 1937 1938 to 1947 1948 to 1970 1971 to till date	B) C) D) E)	10	1 Nov. 20	22 Nov. 20
3	Public Administration and Private Administration -				
	A) Affinity and Difference B) Public Private Partnership (PPP)		10	23 NOV.. 20	15 Dec. 20
4	Relations of Public Administration with other humanities				
	A) Public Administration and Sociology B) Public Administration and Political Science C) Public Administration and Economics D) Public Administration and Law		13	16 Dec. 20	19 Jan. 21
5	New Trends in Public Administration				
	a) Good Governance b) Sustainable development. c) Civil Society		12	20 Jan.	4 Feb. 21

Teacher Name & Sign

Debde S.M. 


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Department :- Public Administration Class :- B.A. FIRST YEAR

Name of Teacher :- Debde S. M.

Semester - II

Administrative Organization and Its Principles

Paper – III

Chapter No.	SUB-TITLE	Section- (Unit)	Expected Lectures	Expected Duration	
				From	To
1	Organization :				
	Meaning, Nature and importance of organization of Organization	Form A)	12	1 Mar. 21	19 Mar. 21
2	Principles of Administrative Organization :				
	A) Hierarchy - Meaning , merits and demerits. B) Span of Control – Meaning & Importance C) Communication- Meaning & Types D) Moral- Meaning & Types E) Delegation – Meaning & Importance.		12	20 Mar. 21	15-Apr-21
3	Line and Staff Agencies :				
	A) Meaning, Types and Functions. B) Department- Meaning and Basic Elements		10	16-Apr-21	2-May-21
4	Chief Executive :				
	Types, Functions & Qualities of Chief Executive.		10	3-May-21	20-May-21
5	Public Relations :				
	Meaning, Importance and Agencies		10	21-May-21	10-Jun-21

Teacher Name & Sign

Debde S.M. SK

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DEGLOOR COLLEGE DEGLOOR

Annual Teaching Plan - 2020-21

Department :- Public Administration Class :- B.A. SECOND YEAR

Name of Teacher : Debde S. M.

Semester - III

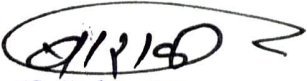
Personnel Administration


Paper -V

Chapter No.	SUB-TITLE	Section-(Unit)	Expected Lectures	Expected Duration	
				From	To
1	Personnel Administration				
	Meaning, Scope and Importance.		10	10 Oct. 20	29 Oct. 20
2	Recruitment				
	Meaning, Direct and Indirect Recruitment.		10	30 Oct. 20	18 Nov. 20
3	Training				
	Meaning, Objectives & Types		15	19 Nov.. 20	20 Dec. 20
4	Promotion				
	Meaning & Principles of Promotion (Merit & Seniority)		10	21 Dec. 20	18 Jan. 21
5	Retirement				
	Meaning, Need of Retirement] Benefits of Retirement (Pension] Gratuity, Provident funds (NCPS)		10	19 Jan. 21	5 Feb. 21

Teacher named sign

Debde S. M. S.M.


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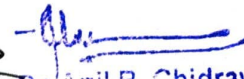

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Annual Teaching Plan

Department :- Public Administration			Class :- B. A. III Year	
Name of the Teacher :- Debde S. M.			Year :- 2020-21	
Subject :- Public Administration		Semester :- V		
Paper Name & NO. :- Rural Local Government in Maharashtra Paper -X (DGE-I)				
Chapter No.	Topic - Title	Expected Lectures	Expected Duration	
			From	To
1	Local Government - Meaning, Nature and Importance	8	10 Oct. 20	1 Nov. 20
2	Evolution of Panchayat Raj in Maharashtra a) Community Development Programme (CDP) b) Balwantrao Mehta Committee c) Vasant Rao Naik Committee	12	2 Nov. 20	20 Nov. 20
3	73rd Constitutional Amendment Act Provision of 73rd Constitutional Amendment	10	21 Nov. 20	3 Jan. 20
4	Three Tier System of Panchayat Raj - Composition & Functions a) Zilla Parishad b) Panchayat Samiti c) Gram Panchayat (Gram Sabha)	15	4 Jan. 21	22 Jan. 21
5	Problems of Rural Local Government a) Official - Non Official Relations b) Local Politics c) Corruption	10	23 Jan. 21	5 Feb. 21

Teacher Name & Sign
Debde S.M. SK

9/11/20


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Department :- Public Administration Class :- B. A. Third Year				
Name of the Teacher :- Debde S. M.			Year :- 2020-21	
Subject :- Public Administration			Semester :- VI	
Paper Name & NO. :- Urban Local Self Government in Maharashtra Paper - XIII (DGE-II)				
Chapter No.	Topic - Title	Expected Lectures	Expected Duration	
			From	To
1	Urban Local Government : Meaining Nature & Importance	8	1 Mar. 21	18-Mar
2	Urbanization - Meaning, Reasons and Effect	10	19-Mar	9-Apr
3	74th constitutional Amendment Act Provisions of 74th Constitutional Amendment Act	10	10-Apr	25-Apr
4	Urban Local self Institutes - Composition and functions a) Municipal Corporation b) Municipal Council c) Nagar Panchayat	15	26-Apr	21 May. 21
5	Problems of Urban Local Self Governance a) Slums b) Pollution c) Traffic	12	22 May. 21	14 Jun. 21

Teacher Name & Sign

Debde S. M. *[Signature]*

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